

# Pottstown School District

## Chromebook Acceptance and Optional Insurance Form

Each student at the Pottstown Senior High School will be provided with an opportunity to receive a Chromebook which can be used at school and at home. More information is available in the “One to One Student handbook” which is accessible on the district website at <http://www.pottstownschoools.org>

Students are responsible to adhere to the Pottstown School Board of Directors’ Policy 815: *Utilization of Technology* located online: <http://www.pottstownschoools.org/BoardPolicies.aspx>

Students and Parents/Guardians are responsible to adhere to the guidelines and information outlined in the *One to One Chromebook Handbook for Students and Parents/Guardians*.

### **Important Points to Remember**

- If we do not receive the Chromebook Acceptance form signed by both parent/guardian and student, a device will NOT be issued.
- The Chromebook must stay in the district-issued case.
- Charge your Chromebook each night so it is ready for school. Battery should last 10 hours if fully charged.
- Chargers should not be brought to school.
- When the Chromebook is collected, the collection includes the device assigned to the student, case, the charger block, and the charger cable.
- All repairs must be done through the Pottstown School District.
- The Chromebooks are attached to a serial number that will be associated with your student ID.
- The Chromebook can only be logged in with a valid Pottstown email address and password.
- The district maintains the ability to track, locate and lock a lost or stolen Chromebook.
- The Chromebook is the property of the school district and the user should have no expectation of privacy.

### **Optional Chromebook Insurance**

- Cash or online credit card may be used to pay the one time or annual fee according to the options below:
  - 9th grade - \$75 one-time fee to cover 4 years or \$25/year.
  - 10th -12 grade - \$25/year
- This fee covers accidental damage repair to the Chromebook assigned to the student.
- This fee will not cover intentional damage, loss, theft or damage caused by spills. It will also not cover outright loss of the Chromebook or replacement of Chromebook cover, charger or cable.
- Intentional mistreatment caused by the assigned student user, or by an individual other than the assigned user, will result in disciplinary action to include the repair or retail replacement cost, as well as potential police involvement.
- By declining, or opting out of the accidental damage insurance, you agree to pay the repair or retail replacement charge for any damage caused when using the device in or out of school, which is the same requirement for any other school-issued material.
- In the event of an incident, any applicable charges must be paid before a replacement Chromebook can be taken home.

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## Chromebook Acceptance and Optional Insurance Form

*Bring this signed form with you along with any payment or proof of payment for optional insurance when you pick up your device.*

Student Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

This Student Chromebook Acceptance Form (the "Agreement") ensures that equipment supplied by Pottstown School District (the "District") will be used and maintained in its original condition, reasonable wear and tear excepted, by the student who signs it ("Student"). By signing this form, the student will demonstrate reasonable care with respect to the security and physical well-being of the equipment assigned to his/her care.

***Signing below acknowledges you read and understand:***

1. Pottstown's School Board of Directors' Policy 815: Utilization of Technology
2. One to One Student handbook
3. That if the equipment is not returned to the District in its original condition (reasonable wear and tear excepted, as determined exclusively by the District), or if the equipment is damaged or lost due to Borrower's negligence or not using reasonable care, Borrower agrees to be financially responsible for the replacement value of the equipment.
4. That all information stored on equipment carries no expectation of privacy and is property of the District.

***Optional Insurance Selections: (must select one)***

\_\_\_ I opt out of the optional insurance program. I agree to pay the repair or retail replacement charge for any damage caused by your child when using the device in or out of school.

\_\_\_ I want my child to receive a Chromebook and will pay for the optional insurance on the device. (choose one payment option below)

\_\_\_ Annual payment of \$25/year

\_\_\_ One-time fee of \$75 (option for 9th grade students only)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Parent Signature: \_\_\_\_\_